

## Qafee care– Bulletin No 01

The project Qafee care started activities in November 2012. The main aim of the Qafee care project is to transfer, adaption and piloting the Quality Assurance System for Education an Examination in examples of the Netherlands and Finland. The outcomes are:

- A train (teach) the trainer (teacher) program for education and examination based on a new quality assurance system in education and examination. The system will be created for the social and health care professions (Nurses and Care workers).But it can be used for all profession education courses and for lifelong learning in all our countries
- A management guidance document including quality standards, criteria
- Frameworks of all Quality standards for using in education and examination

Partners in this project are:

- Po EE East Tallinn Central Hospital, Tallinn
- P1 NL Koning Willem I College, 's Hertogenbosch
- P2 FI AXCELL UBILDNING AB
- P3 AT AZW, Innsbruck
- P4 ES Residencia Montebello
- P5 EE Tallinn Health Care College
- P6 AT FHG- Tirol



In this bulletin we describe the activities from November 2012 till Marz 2013. We follow the activities in the sequence out of the valorization plan, built up in the work packages.

We give in this bulletin also same information about our total project planning with all our activities.

De first project partner meeting was on the 12<sup>th</sup> and 13<sup>th</sup> of November 2012 in Tallinn.

All partners introduces there organization and the tasks that they have in this project.

We discussed the aims in the project and looked to all the work packages. You can read the results of the discussions in this bulletin.



Activity 1 belonging to work package 2: Making a website for the project

The project has a website named: [www.Qafeecare.eu](http://www.Qafeecare.eu) . The website is ready in January 2013. In this website you can find the aims, the partners, potential users, target groups, articles, bulletins and news of the project. AZW will put all the information on the website. All partners will use this website information for their dissemination. In the website we only use the English language.

Activity 2 belonging to work package 1: Making the E-environment for the project communication in Fronter

The E- environment is already built and can be used by all the partners. AXXELL will put all the information in Fronter and the other partners can use and read the project information. After our second conference we will work together in Fronter.

Activity 3 belonging to work package 2:the dissemination

There is a format for the dissemination. AXXELL will use this format first for the planning of the dissemination in Finland. All other partners will plan the dissemination after that. Partners will send it to AXXELL and we can find them in January 2013 in Fronter.

In all Conferences we put on the agenda "the dissemination". You can read the results of the dissemination later on the website and for the partners of the project in Fronter.



#### Activity 4 belonging to work packages 3: the Quality Management

Partner 1 will present the ideas for the Quality Management document in the second conference. The results of the discussion and the final document will be ready before "the train the trainer program" in the Netherlands.

#### Activity 5 belonging to work packages 4, 5 and 6: preparation of materials

This is the most important part in the project for the first year.

Partner 1 and partner 2 will prepare all the materials. In the second conference we will look and discuss all the frameworks for education and we also look to the test instrument prepared by partner 0 en partner 1. After our second meeting in Marz 2013 this documents will be test by partners 0,3,4 and 5.

#### Activity 6: the planning of our general meetings

Meeting 2: by partner Recidentia Monte Bella: 5<sup>th</sup> and 6<sup>th</sup> of March 2013

Meeting 3: by partner AXXELL UBILDNING AB: 4<sup>th</sup> and 5<sup>th</sup> of June 2013

Meeting 4: by partner AZW in Hall : 15<sup>th</sup> and 16<sup>th</sup> of October 2013

Meeting 5: by partner Koning Willem I College: 25<sup>th</sup>, 26<sup>th</sup> and 27<sup>th</sup> of February 2014

Meeting 6: by partner East Tallinn Central Hospital" 9<sup>th</sup> and 10<sup>th</sup> of September 2014



#### Activity 7: concept agenda for the second meeting

1. Opening and last news
2. Presentation Axxell:
  - a. Frameworks for "the trust of the local industry"
  - b. Framework and theory for the quality files in education
  - c. Framework and theory for the transparency of the education process
3. Discussion about frameworks of education; what is been used; how to test by AZW,ETCH,THCC and Monte Bello.
4. Presentation East Tallinn Central Hospital and Koning Willem I College:
  - a. Test instrument for quality system
5. Discussion about the test instrument; what is been used
6. Presentation of the ideas for the management guidance document
7. Discussion about the ides for the management guidance document
8. Project overall protocol: dissemination, reports, newsletter, using Fronter, finance
9. Evaluation of the second meeting and making the concept agenda for the third meeting.